

Under the Rules and Procedures of the Winthrop Town Council, President Gill called the Fall Forum Meeting to order at 7:02 PM in the Robert A. DeLeo Senior Center.

Council President Gill announces meeting and introduces Town Manager McKenna as speaker for the night.

Town Manger McKenna proceeds to explain that the Fall Forum will be focusing on the planning and budgeting of each department and ideas on developing their department's budgets for the future.

He talks of particular projects that deserve broader attention: Looking at a number of projects that need to be addressed. Asks council and public for their advice on how town should be thinking towards these projects. Is one more important than another?

Town Manager McKenna has developed a Power Point Presentation of several departments that are in need of a financial capitol improvement plan. This is just a draft and looking for feedback and comments.

We have adopted a slogan: **WINTHROP'S WORTH IT**...we believe in our community and need to invest in it. We need all our departments to have the ability to do what they are required to and what the public expects them to do.

#### **PLEASE SEE ATTACHED FALL FORUM PRESENTATION**

Superintendent Macero represents the Winthrop School Departments

Chief Flanagan represents the Winthrop Fire Department

Director Steve Calla represents the Department of Public Works

Lt. Scarpa represents the Winthrop Police Department

Gerry Boyle represents the Facilities Department

Vincent Ruocco represents the MIS Department

Town Manager McKenna represents Other Financial Needs of the Town

Donna Beshera represents Debt Slides

Mr. Hingston represents our Five Year Projection

This Five Years Projection gives a value of what we would have available for our budget 2% vs. 2.5%.

He has made a lot of suggestions and finance team has improved greatly and new implementations have been working for our town. All procedures seem to be working very well.

In Conclusion, Town Manager McKenna ends with our towns maintaining its fiscal discipline.

We want a competitive stake in not only education but in all our facilities. We have opportunity to take a very hard look at these expenses and in today's economy, we have operating savings available to us.

Other communities budget 4-5% of their debt. We are only asking for 2% to try and catch up.

How do we finance these big ticketed items? We really need to get behind smart redevelopment of our community.

No Public Comment

Council President Gill thanks everyone for coming and all the department heads for their input.



# Town of Winthrop

Fall Forum

October 23, 2012

# School Department

- o Feasibility Study
- o Utilization Report
- o Options-6-12/Middle/High /9-12 High
- o Community Input  
November 14 at High School
- o Frequently Asked Questions

## *Presenters*

John Macero-Superintendent  
Mary Lou Osborne – Co Chair- School Building  
Dave Dockendorf- Co Chair- School Building

# Fire Department

- Replace Engine 1

Cost is \$515,000 plus \$3000 annual ongoing fee

- Emergency Repairs to Center & Beach Fire Stations

Replace Copper Valleys     \$13,000

Replace Waste Pipes         \$12,000

Replace Floors                 \$30,000

Total Cost                     **\$55,000**

- Turnout Gear Replacement

Cost is \$100,000 between FY13-FY18

- New Central Fire Station vs. complete Rehabilitation & Renovation

Cost could approach \$10 million

# Department of Public Works

- Partnership and Common Goals
- Our Commitment to Infrastructure
- Capital Improvement Plan

# Department of Public Works

## *Water Division*

- o Fixed Base Meter System – Phase 2

Cost is \$750,000 (Five annual contracts in the amount of \$125,000)

- o Vinyl Side and Re Roof (3) pumpstations and (1) Pressure Reducing Station

Cost is two allocations of \$40,000 each

## *Cemetery Division*

- o Roof and Overhead door replacement at the Middle Cemetery storage building  
Cost is \$25,000

# Department of Public Works

## *Fleet Maintenance Division*

- Purchase of new Sewer Flusher / Vac Truck  
Cost is five allocations of \$36,000 each

## *Highway Division*

- Sidewalk Replacement Program  
Cost is \$35,000 per year from FY13-FY18

# Police Department

- Firearms replacement  
Cost is \$1000 a piece = \$32,000
- Portable Radios  
Cost is \$1200 a piece = \$38,400
- Surveillance Equipment  
Properly equip the van \$60,000  
Poll cameras at \$15,000 a piece

# Facilities Department

## *High Priority*

- \* East Elevation roofing & masonry repairs  
Cost is \$30,000
- Miller Field – Feasibility study for athletic fields improvements  
Cost is \$100,000
- Miller Field – Athletic field improvements  
Cost is \$3,500,000
- Police Headquarters – Window replacement & Trim re-painting  
Cost is \$55,000 paid from Green Communities Grant & existing appropriations
- Fort Banks – HVAC Controls software upgrade  
Cost is \$25,000 – possibly funded through Green Communities Grant

*\* Required per MHC grant*

# Facilities Department

## *High Priority, cont.*

- \*\* Middle School – Boiler room asbestos abatement  
Cost is \$30,000
- \*\* Middle School – Boiler replacement  
Cost is \$40,000
- \*\* Middle School – Steam system upgrades  
Cost is \$50,000

*\*\* only required if combined building project is not approved*

# Facilities Department

## *Medium Priority*

- o Library – Building envelope improvements  
Cost is \$25,000
- o Town Hall – Installation of backup generator  
Cost is \$25,000

# Facilities Department

## *Low Priority*

- o E.B. Newton – North elevation roofing & masonry repairs  
Cost is \$125,000
- o E.B. Newton – South elevation roofing & masonry repairs  
Cost is \$125,000
- o E.B. Newton – Clock Tower refurbishment  
Cost is \$25,000
- o Fort Banks – Soccer field refurbishment  
Cost is \$25,000

# MIS Department

- Backup Power Deficiencies  
UPS units costs between \$250.00 to \$600.00 per unit and requesting 14 units for FY14
- Redundant Fiber Ring  
Cost will range between \$60,000 and \$80,000
- Staff ID Card and Key Access Solution
- Software Licensing and Hardware Upgrade  
New workstations have been purchased this FY so it is recommended for FY17
- Webcasting Solution  
Cost is \$36,000

# Other

## *Treasurer / Collector*

- Cash Drawer System  
Cost is one contract in the amount of \$2,985
- Reinstate Quarterly Mailing of Real Estate and Personal Property bills  
Cost is \$4,300 per year to add two additional mailings

## *Harbormaster*

- Pier Rail Painting  
Cost is \$16,480
- Marina Expansion  
Cost is \$50,000

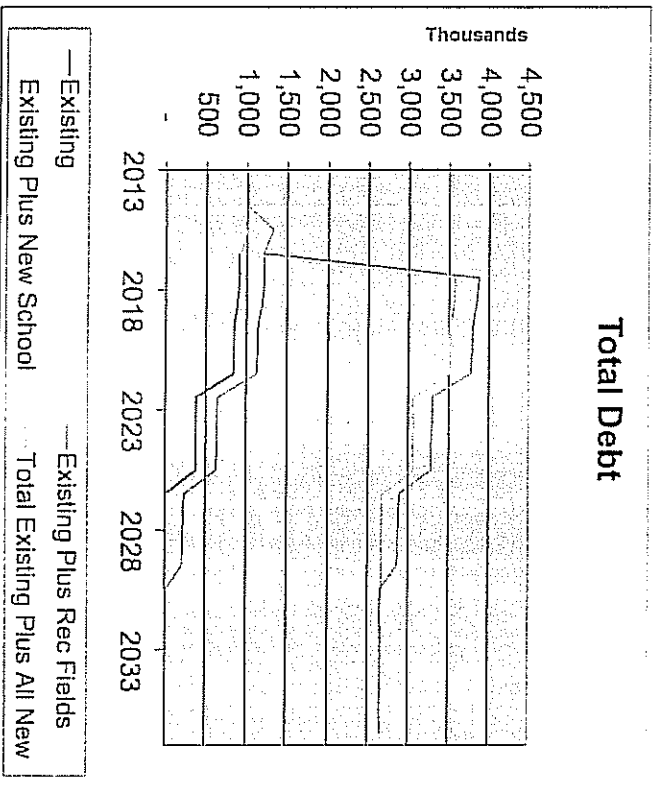
# Other

## *Council on Aging*

- o Replacement of roof top heating and cooling units on roof  
Cost is \$60,000

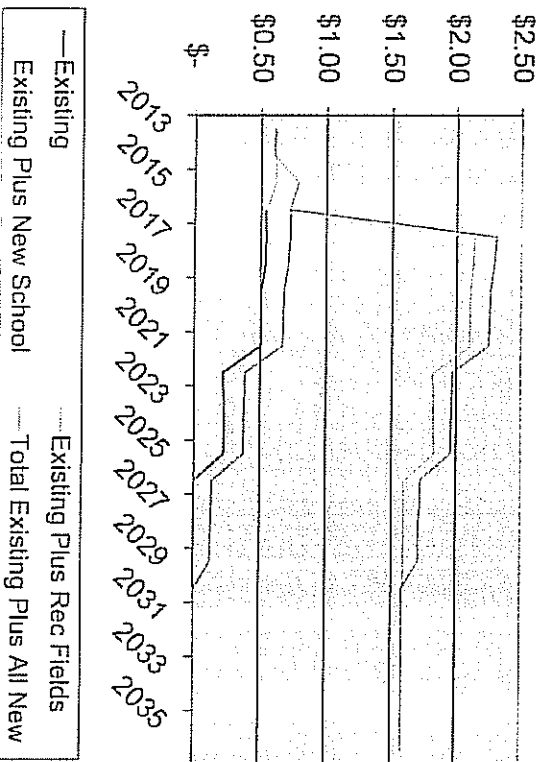
# Debt Slides

Total Debt



# Debt Slides

Tax Rate Impact - Debt Service



# Five Year Projection

## Projection Based on 2% Increase in Appropriations

	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017
Total Projected Funding Sources	46,423,294.00	47,426,953.32	48,515,445.61	49,637,287.28	50,781,658.17
Total Projected Funding Requirements	46,423,294.00	47,371,099.85	48,305,353.40	49,258,441.83	50,230,604.14
Projected Surplus/(Deficit)	0.00	55,853.47	210,092.21	378,845.45	551,054.03

## Projection Based on 2.5% Increase in Appropriations

	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017
Total Projected Funding Sources	46,423,294.00	47,466,870.14	48,597,075.52	49,762,487.40	50,952,348.35
Total Projected Funding Requirements	46,423,294.00	47,597,892.70	48,769,144.78	49,969,783.27	51,200,403.51
Projected Surplus/(Deficit)	0.00	(131,022.56)	(172,069.27)	(207,295.87)	(248,055.16)

# Conclusion

- Maintain fiscal discipline at 2% annual budget growth
- Do nothing!
- Consider revenue options
  - Debt exclusion vote for capital projects
  - Encourage redevelopment projects throughout the community
  - Increase various revenues consistent with Capital Plan